



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	Jyoti B.Ed. College, Rampura, Fazilka
Name of the head of the Institution	Dr.(Mrs.) Anita Arora
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01638260299
Mobile no.	9781700042
Registered Email	jyotibedcollege@yahoo.co.in
Alternate Email	dr.anita1269@gmail.com
Address	Jyoti B.Ed. College, Abohar Road, Vill. Rampura, Fazilka
City/Town	Fazilka
State/UT	Punjab
Pincode	152123

<b>2. Institutional Status</b>																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			private																
Name of the IQAC co-ordinator/Director			Ms .Renu																
Phone no/Alternate Phone no.			01638260299																
Mobile no.			9814919173																
Registered Email			jbcfazilka@gmail.com																
Alternate Email			renusharmaghs@gmail.com																
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)			<a href="http://jyotibedcollege.com/wp-content/uploads/2018/09/AQAR-2017-18.pdf">http://jyotibedcollege.com/wp-content/uploads/2018/09/AQAR-2017-18.pdf</a>																
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://jyotibedcollege.com/academic-calender/">http://jyotibedcollege.com/academic-calender/</a>																
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.38</td> <td>2016</td> <td>19-Feb-2016</td> <td>18-Feb-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.38	2016	19-Feb-2016	18-Feb-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.38	2016	19-Feb-2016	18-Feb-2021														
<b>6. Date of Establishment of IQAC</b>			01-Sep-2015																
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3">No Data Entered/Not Applicable!!!</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	No Data Entered/Not Applicable!!!							
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
No Data Entered/Not Applicable!!!																			

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? Periodical meetings with staff members are initiated to formulate the plan of action. ? The implementation of action plans are remembered in the subsequent meetings. ? Efforts are made to enhance quality in every aspect. ? Finally, IQAC strengthened the campus placement process through by conducting training classes. ? Collected, compiled and an analyzed feedback from students. ? Facilitating student support through effective disbursement of scholarships. ? Focusing on the use of ICT in teachinglearning process.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td><td>Meeting Date</td></tr> <tr> <td>Management Body</td><td>21-Oct-2019</td></tr> </table>		Name of Statutory Body	Meeting Date	Management Body	21-Oct-2019
Name of Statutory Body	Meeting Date				
Management Body	21-Oct-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	04-Feb-2019				
17. Does the Institution have Management Information System ?	No				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We adopt the curriculum overview provided by the Panjab University, Chandigarh. Depending on our resource potentiality Institutional goals and concern towards the students, we impart quality education. The Institution has developed structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum. ? Principal Meeting: Principal meeting is held once in 15 days. College Principal discuss their action plans to arrive an optimal and effective way. ? Academic Calendar: Academic Calendar is performed as per the Panjab University, academic schedule and the requirements at the department level as per the action plans formed. ? Lesson Plan: A Lesson plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each Semester .It gives an insight how the lecture class will be handled throughout the semester. ? Meeting the vision and mission of the College: • Vision: To Spread the Light of Knowledge in society by providing quality teacher education. • Mission: To provide Conducive environment for teaching, Learning with the use of Modern Methods and Technology. • To inspire the students to develop their personality. As Innovative and Creative Teachers with a Scientific Flair through Various Academic, Co- Curricular and Extension Activities. • To train the students as Socially Sensitive, Responsible and Professionally Skilled Teachers. Institution integrates Cross-Cutting issues related to Gender, Environmental Sustainability, Human Values and Professional Ethics into the Curriculum: The Cross-Cutting issues like Gender, Environmental Sustainability, Human values and professional Ethics etc; find an ample space when it comes to applying them positively into the Curriculum. We believe in maintaining healthy environment for all its students. The Curriculum is

designed by the University itself does include many of these aspects such as the Subjects namely Professional ethics and Moral Values to B.Ed. Students. (1) Grievance Redressal Committee: It is formed only by female faculty members consisting of one Co-Ordinator and two members. We are proud to state that in our College, the incidents of sexual harassment of women students are nil due to the discipline in the Campus. Yet this cell interacts with women at regular intervals to identify any sort of issue existing. The women cell is capable of dealing with such cases very confidently with its team. (2) Anti Ragging Committee: As per the guidelines of UGC, An Anti -Ragging Committee has been constituted to handle the issues pertaining to ragging. Any student can lodge a complaint without disclosing his/her identity in case of any incontinent incident. (3) Social Awareness Committee: The College conducts various programmes on Social Awareness through formation of Social Awareness Committee. Various Clubs are formed under this committee: • Legal Literacy Club • Voter Awareness Club • Red Ribbon Club • Eco-Friendly Club (4) Discipline Committee: This committee formed by physical direction and three faculty members are involved in this. This committee plays a vibrant role in the maintenance of discipline of the complete campus.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
B.Ed.	NIL	30/06/2005	6	Focus for placement	Skill development programme
NIL	D.El.Ed.	14/09/2008	6	Focus for placement	Skill development programme

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	50

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed.	119
No file uploaded.		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, faculty and employers. Institution established academic council in order to ensure and analyse the academic excellence at student and faculty levels. Jyoti B.Ed. College, Rampura, Fazilka , thoroughly reviews the curriculum for every academic year. The college maintains an IQAC as a quality consistency and quality enhancement measure. In Supervision of IQAC various committees like Career Guidance and counselling, Anti-Ragging etc. reinforce the curriculum by incorporating updated information and Social issues. Periodical analysis is made by Academic council from the following: Students performance, faculty Performance in every semester, Utilisation of Infrastructure and requirements for quality enrichment. Institute collects the feedback physically from stakeholder's viz. students, parents and teachers on curriculum which is prescribed by the University. ? Alumni Surveys are conducted during alumni interaction at the alumni association meeting held every year. ? Whenever any Alumni visit the college, feedback is taken. Feedback is analysed with the help of performa filled by the students regarding student's feedback. Student's feedback is attached as Annexure 2 (Page No. 36-46 )</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.	100	160	100
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	176	0	32	0	0
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
No file uploaded.					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Jyoti B.Ed. college supports students through mentoring and academic support. Mentors are available to the students via face-to-face meetings. The mentor is available as a guide role model as the student progresses through the B.Ed. College mentor provides additional Social, academic and cultural support. Institution has formed the Guidance and Counselling cell for mentoring student's time- to-time. Mentor teachers guides the students for their queries and provide solutions for the problems of the Pupil teachers that they face during teaching and learning process. Mentor teachers also mentors the students at the time of admission, they also mentor the students to choose the right subjects and guides for future. Time-to-time counselling of the students are also done by mentor teachers. Students in the institution belongs to backward section thus they don't have proper knowledge different governmental beneficial schemes. Thus in that situation mentor teachers counsels them to get benefit from these governmental beneficial schemes. This Guidance and Counselling cells member teachers also mentor the girls and boys in the concern of personal Hygiene by conduction different seminars, Mentors, Mentors also guide students to appear in different Competitive Test to get the respectful jobs.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
276	20	14:1

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	0	2	2	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination

No Data Entered/Not Applicable !!!

[View File](#)

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. 2. Unit tests are conducted prior to sessional examinations. 3. Topic wise question banks are provided for all subjects. 4. Students are encouraged to solve previous years University Exam Question Papers. 5. The institute regularly conducts group discussions, seminars and guest lectures. 6. Poor Performance due to frequent absenteeism is dealt by sending registered letters to the parents of such students. 7. All the notices related to the examination and academics can be circulated and communicated to all students. 8. Mentoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams. 9. Result Analysis is done by the class tutors after every CIA Test. 10. The Orientation programmes at the beginning of the semester through Student address system of the college. 11. Remedial classes are conducted for the slow learners, absentees and the students who participate in sports. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers. 12. External Examination of three hours duration will be conducted at the end of every semester for all theory papers and practical papers.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by time table incharge with Consultation of Principal. In the beginning of the academic Session, the students are appraised of academic calendar and same is uploaded on College website and displayed on notice boards and at strategic locations. Only head of the institution can incorporate minor changes in academic calendar. Academic Calendar highlighting Schedule of Continuous Internal Evaluation Parameters. For this purpose, Institutional calendar and time table committee Formed. The Schedule of all Examinations is given in academic calendar. Academic calendar is attached as Annexure 1 (Page No. 35-36)

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://jyotibedcollege.com>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://jyotibedcollege.com/wp-content/uploads/2019/11/3.-Questionnaire-and-Graphical-Representation-of-its-Result.pdf>



### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
420000	429833

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E Granthalaya	Fully	3.0	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	21	14	21	4	0	2	2	100	0
Added	0	0	0	0	0	0	0	0	0
Total	21	14	21	4	0	2	2	100	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
150000	147782	652000	661278

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<http://jyotibedcollege.com/wp-content/uploads/2019/11/4.-Procedures-and-Policies.pdf>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

##### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

##### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 5.2 – Student Progression

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

**5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)**

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

### 5.3 – Student Participation and Activities

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution has an active student association consisting of student members. The student members of the association are elected through democratic process of the student association comprises president, vice-president, chairman, vice-chairman, secretary, joint secretary, treasurer and student council members. The association is monitored by senior faculty members who are responsible for the smooth conduct of the association meetings and events. The student association plays a dominant role in many activities related to fine arts, sports and other co-curricular activities. Various co-curricular activities organized by the association include special lectures by experts, seminars, workshops, National level conference and inter-collegiate meet to develop the personality and skills of the student's ability. Eminent Speakers deliver speeches on topics relevant to current educational scenario. Student members of the association also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, Sport's Day, Teacher's Day, Fresher's Day, Hindi diwas, Aids Awareness Day, Basant Panchami Celebration, Farewell Party etc. Students participate in Class Committee meeting and faculty feedback will be given. Representatives of student's council of Jyoti B.Ed. College actively participate in various activities. They help in co-ordinating all the events related to academics and other co-curricular and extra-curricular activities, as per the directives of teaching faculty. Council has the members of B.Ed. 1st and 2nd Semester. Chairman of the Council is from Teaching Faculty. Head Secretary of the college is from B.Ed. 1st 2nd Semester. Member of Seminar/Guest Lecture and Sports/Cultural activities is from B.Ed. 1st and 2nd Semester. They do lot of academic, administrative work by taking the help of other students. They also motivate other Students to take part in the activities conducted by the institute. They work as a medium between faculty and students. Contribution of the Student Council in Academic Administration (1) Co-Ordination in day to day academic activities at their level. (2) Co-Ordination in communicating the information between students and teaching faculty. (3) Co-Ordination in organising cultural events. (4) Co-Ordination in Organizing sports and games for the Students. (5) Co-Ordination in involving the external guest speakers and organizing the seminars and workshops. Jyoti B.Ed. College, provides necessary support to the Council members in organizing and Co-Ordinating the events. It encourages the students to develop their leadership skills to develop these activities. Student members in this Council can become competent Person in future by learning all these Skills. .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.3 Alumni Engagement 5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): Yes We have presently 86 Alumni enrolled in Jyoti B.Ed. College Alumni Association from B.Ed. Course. We conduct yearly Alumni get together which witnesses a huge participation of Alumni's. Generally, Alumni Meet is organized once a year. Our current batch of Students and faculty come together to organize a huge welcome and interaction session for Jyoti B.Ed. College, Alumni's. After the Welcome Ceremony, College management interact with Alumni. Then some of the Alumni share their Success stories and discuss about the measures required to take Jyoti B.Ed. College to greater heights. All Faculty members participate in the gathering to appreciate the progress and Success of their students in the 21st Century world and feel proud of the various positions achieved by their students in reputed organizations. Finally, lunch is organized for Management ,

Faculty, Alumni and Students.

5.4.2 – No. of enrolled Alumni:

86

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Yes, the college has always promoted decentralization and participative management as a form of democratic governance. This is achieved by encouraging faculty, staff and students to contribute through participation at various levels. Decentralization: It has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized Governance System.

1. Principal Level The Governing Body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfil the vision and mission of the institute. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members.

2. Faculty Level Faculty members are given representation in various committees/cells are allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership qualities by being in charge of various academic, Co-curricular and extra-curricular activities. For effective implementation and improvement of the institute various committees/cells like Examination Committee, Grievance Redressal committee, Library committee, Anti-ragging Committee, Guidance and counselling etc are formed. Other units of the institute like sports, libraries etc. have operational autonomy under the guidance of the various committees/cells.

3. Student Level Students are empowered to play an active role as a coordinator of co-curricular and extra-curricular activities, social service group coordinator. For this purpose, student's council, sports yoga cell, Social awareness like Legal Literacy club, Red Ribbon Club, Voter Awareness club, Eco-friendly club etc formed. Participative management The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives.

Strategic Level ? The Principal, academic coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counselling, training development and library services etc Staff members are also involved in deciding academic activities and examinations to be conducted by the college. ? Staff Members are involved in deciding academic activities and examinations to be conducted by the college. For this purpose, Examination Committee formed.

Functional Level ? At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. ? Faculty members share their knowledge related to research papers. For this purpose, Faculty Development Research Committee formed.

Operational level ? The principal of the institution is responsible for academic, non-academic and administrative activities of the institution. ? All the staff members actively participate in implementing the policies, procedures and framework designed by



the management in order to maintain and achieve the quality standards. ? Office staff is involved in executing day to day support services for both students and faculties.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Admission of Students 1. The admission of students in D.El.Ed. Course is done strictly as per Panjab Govt./SCERT norms i.e. through centralized counselling on the academic merit basis. 2. The admission of students in B.Ed. Course is done strictly as per NCTE norms. The mode of admission was Common Entrance Test.
Teaching and Learning	? Industry Interaction / Collaboration 1. College being an educational training institute, the students are sent to different schools for teaching practice for minimum four months. The Pupil teachers not only teach in the allotted schools but also organise different activities during their teaching practice in schools. 2. Principals from different schools are invited for judging Final Lessons of students. 3. Principals from different schools are invited for taking Mock Interviews of Pupil Teachers.
Examination and Evaluation	? Human Resource Management 1. Various Clubs were set up for the Smooth and efficient functioning of the Institute. 2. Faculty development Programmes. 3. The Staff, Students and other Stakeholders are encouraged in Institutional planning and administration.
Research and Development	? Library, ICT and Physical infrastructure/instrumentation. 1. Wi-Fi enabled Campus. 2. Automation of Library Books has been done. 3. Internet facilities for staff and Student's are available in library. 4. The library has 3 computer installed with Granthalaya Software and LAN connection and internet connection. 5. Upgraded Resource rooms, labs and sports room. 6. College is under central surveillance with the installation of CCTV's at classrooms, examination hall, canteen and other



	locations.
Library, ICT and Physical Infrastructure / Instrumentation	? Research and Development 1. The faculty members are encouraged to take part in various seminars and conferences related to their topics.
Human Resource Management	? Examination and Evaluation 1. Different types of evaluation methods are adopted. 2. Transparency is maintained in evaluation process. 3. Exams are conducted according to norms of panjab university, Chandigarh and SCERT Punjab. 4. Conducting house test before each Semester exam. 5. Preparing internet assessment record of students. 6. Practical Examination is taken for various subjects. 7. Pre internship programme. 8. Feedback System strengthened and mentoring by practice teaching school.
Industry Interaction / Collaboration	? Teaching and Learning 1. Evaluation of Teaching-Learning process Periodically. 2. Result Analysis is done after every term exam/unit test. 3. Monitoring and Counselling of Slow learners are a part of teaching and learning process. 4. 4 Using ICT resources for teaching learning. 5. 5 Use of ICT and other innovative methods for teaching learning. 6. 6 Necessary changes are made according to feedback received from Students and alumnis. 7. 7Regular lectures are conducted according to teaching plan and formulated Methodology.
Admission of Students	? Curriculum Development 1. Head of the Institute is Member Board of Studies (Education) and the Senior faculty participates in curriculum revision programme. 2. Instructional plan for curriculum in all Subjects at institutional level. 3. Subject wise meetings were conducted with the faculty to identify and characterisize various aspects within the syllabus.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	? Administration ? The Administration of the college is functions with E-governance system at Government, Society and college level. Even though the college is established near Boarder area, still the college tries their best to keep in touch with latest tools, of administration with available tools in hand. With the help of

developed technological world, college staff uses the same for administration Purpose. Such use of smart phone with inbuilt social app like G mail and whatsapp they share the notes to Students. It helps to provide the brief notice of any event to be happened on college whatsapp Group for awareness and of smooth functioning of the same. The College Campus is equipped with CCTV cameras at every place of need

#### Finance and Accounts

? Finance and Accounts ? The college uses the 'INFOWAY MASTER ACCOUNT' Software for E-governance for transparent functioning of Finance and Accounts department of the College. This helps to increase the efficiency of staff towards the accuracy in financial transaction. The college conducts regular audit of annual books of accounts. The administrative office keeps all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.

#### Student Admission and Support

? Student Admission and Support ? The most important factor of the college toward the student's admission and support is that college has system which allows the student to take admission with fee of Rs.20/- at the initial stage of admission process of every academic year. This is one of the important thing which supports more students who are facing financial issues. The college has 'INFOWAY MASTER ACCOUNT' Software for the admission purpose. College has extended helping counter for the students which provides them several services as such Admission form Filling ,Examination form filling as well as scholarship Form filling at one place only. This service counter protects the students from outside service centre whose they need fees for it. The Helping counter i.e. Service centre provided at college is free of cost.

#### Examination

? Examination ? The college has the Separate Examination department equipped with ICT tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipments are provided by the college such as

	separate Desktop and internet Facility for online procedure of paper downloading and further activities for exam purpose. The examination department has the separate Machine for printing the question papers downloaded from university portal.
Planning and Development	? Planning and Development ? E-governance is the application of information and communication technology for delivering government services, exchange of information, communication transactions, integration of various stand-alone systems and services between government-to-citizen(G2C), Government-to-business(G2B).

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development programme	1	04/06/2018	03/07/2018	30
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

2	14	8	0
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#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Provision for duty leave ? E.P.F ? Transport facility ? Maternity Leave	? E.P.F ? Transport facility ? Residence facility ? Short Term Loan without interest	? Scholarships ? Fee Concession for poor ? Guidance and Counselling facility ? Transport facility ? Book Bank facility

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has made the necessary provisions in the books of accounts towards efficient use of available funds for each academic year. The college has a well formulated financial policy which ensures effective and optimal utilization of finances for academic, administrative and development purposes. Towards this end, every year, the budget is prepared centrally well in advance after taking into consideration the requirements of the institution. The budget is reviewed by the management and approved after necessary changes, As and when required, the institute makes a provision for advance /additional funds. Financial audits are conducted by a certified auditor by a certified auditor every financial year to verify the compliance with established financial processes. The books of Accounts, Balance sheet ,Income Expenditure has been audited by Dhuria Rajat Association Chartered Accountants up to year ending (31.03.2019). As per Report of the C.A.(FAZILKA, Punjab) .All the information and explanation related to Accounts found Correct.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

7537932
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PU	Yes	Governing Body
Administrative	Yes	PU	Yes	IQAC

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0
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#### 6.5.3 – Development programmes for support staff (at least three)

The Supporting Staff Encouraged pursuing their higher Education. 2. Efficient worker has been honoured. 3. Uniform given to all Class IVth Staff. 4. Staff Were encouraged to participate in Workshops organized by other institutions.

## 5.Faculty Welfare Committee is formed.

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

0

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

#### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration on international Women day	08/03/2019	08/03/2019	60	30
Seminar or Female Foeticide	25/03/2019	25/03/2019	56	27

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar	No	0

facility

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) 1. Plants/trees and lawns are maintained regularly. 2. Plantation has been done in entire campus which consists of maximum Plants. 3. College Campus area is maintained and greater level of cleanliness is maintained regularly. 4. Gardening is taught as optional subject. 5. The Entire campus is enabled with rain water harvesting system . 6. No Polythene Strategies implemented.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
<a href="http://jyotibedcollege.com/wp-content/uploads/2019/11/5.-Two-Institutional-Best-Practices.pdf">http://jyotibedcollege.com/wp-content/uploads/2019/11/5.-Two-Institutional-Best-Practices.pdf</a>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
<a href="http://jyotibedcollege.com/wp-content/uploads/2019/11/6.-Performance-of-the-Institution-in-one-Area-Distinctive-to-its-Vision-Priority-and-Thrust.pdf">http://jyotibedcollege.com/wp-content/uploads/2019/11/6.-Performance-of-the-Institution-in-one-Area-Distinctive-to-its-Vision-Priority-and-Thrust.pdf</a>

### 8.Future Plans of Actions for Next Academic Year

7. Future Plans of action for next academic year (500 words) ? To upgrade the Library by adding more books :- We are going to extend reference section with

dictionaries, encyclopaedias, General knowledge Books to make students more capable for their goals and efforts to provide e-learning resources so that the students get knowledge about real world. College will provide resource material to students for competitive exam like PSTET, CTET, HTET, RTET, etc. College will also provide new subject books recently added in the B.Ed. Curriculum. ? To upgrade all curricular and Co-Curricular activities in the college :- Our institution will organize curricular and co-curricular activities so that students can develop physically , Mentally, emotionally. Our institution will also organize co-curricular activities according to the interest of the students. A wide variety of activities will be planned for the sake of meeting the different needs of all the categories of students. ? Campus Placement of Students in collaboration with more innovative schools. Our institution will visit more innovative schools for students better campus placement. ? To Organize National Seminar/ Workshops :- In future , we will also organize National seminars / Workshops for students as well as for faculty development. For this purpose, different educationists, resource persons will be invite to deliver seminar on educational guidance.. By attending various national seminars /workshops students will get knowledge about different educational streams for their future purpose such as for vocational and personal guidance. ? To promote the research activities among the teaching faculties. Our Institution will promote the research activities for faculty development. With this , our institution will organize activities that are perceived to help academicians in improving their professional skills that plays vital role for carrying out the teaching research or administrative activities. Ms. Renu Dr.(Mrs.) Anita Arora Coordinator, IQAC Chairperson, IQAC