Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**Jyoti B.Ed.College, Rampura, Fazilka**
Name of the head of the Institution	**Dr.(Mrs.) Anita Arora**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01638260299**
Mobile no.	**9781700042**
Registered Email	**jyotibedcollege@yahoo.co.in**
Alternate Email	**dr.anita1269@gmail.com**
Address	**Jyoti B.Ed. College, Abohar Road, Vill.Rampura,Fazilka**
City/Town	**Fazilka**
State/UT	**Punjab**
Pincode	**152123**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Ms. Renu**
Phone no/Alternate Phone no.	**01638260299**
Mobile no.	**9814919173**
Registered Email	**jbcfazilka@gmail.com**
Alternate Email	**renusharmaghs@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://jyotibedcollege.com/wp-content/uploads/2020/10/AQAR-Report-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://jyotibedcollege.com/iqac-2019-20/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.38**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**01-Sep-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!	
View File	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Online classes for B.Ed. or D.El.Ed. both. ? Celebration of International Women's day. ? Various seminars were conducted by IQAC for student's as well as forteacher's development. ? Focussing on the use of ICT in teachinglearning process. ? Encouraging the staff members to attend various seminars, webinars, workshops ,faculty development programmes etc. ? Encouraging the staff members to write research papers, books etc. ? Conducting communication skill development programmes for the students. ? Motivational and Career Guidance Programmes were offered regarding student's placement. ? Collection of Feedback from Students, Parents, Employers and Alumni.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management Body	**15-Dec-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**29-May-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We adopt the curriculum overview provided by the Panjab University,Chandigarh. The institution has developed structured and effective implementation of the curriculum. Following are the various ways through which it executes the curriculum: 1.Pincipal Meeting : Principal Meeting is held once in 16 days to discuss action plans . Academic Calender :Academic Calender is performed as per the Panjab University,Chandigarh for the effective implementation of the curriculum. Meeting the vision and mission of the College: Vision:To spread the Light of Knowledge in society by providing quality in teacher education. Mission:To provide conducive environment for teaching,Learning with the use of Modern Methods and Technology.The curriculum is designed by the University itself does many of these aspects such as the Subjects namely Professional ethics and Moral Values to B.Ed.Students. (1)Anti Ragging Committee:As per the guidelines of UGC, An Anti-Ragging Committee has been constituted to handle the issues related to ragging. Any student can lodge a complaint without disclosing his/her identity in case of incontinent incident. (2)Grievance Redressal Committee: It is formed only by female faculty members consisting of one Co-Ordinator and two members.In our College,the incidents of sexual harassment of girl students are nil . (3) Social Awareness Committee:The College conducts various programmes on Social Awareness through formation of Social Awareness Committee. Various Clubs are formed under this committee: Legal Literacy Club Voter Awareness Club Red Ribbon Club Eco-Friendly Club Literary Club

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
B.Ed.	NIl	30/06/2005	6	Focus for placement	Skill Development Program me
NIL	D.El.Ed.	14/09/2008	6	Focus for placement	Skill development programme

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

[View File](#)

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution takes the feedback from various stakeholders such as students, Teachers, Parents and Alumni every year. Jyoti B.Ed .College, Rampura, Fazilka,Punjab reviews the feedback for every academic year. The feedback is taken in well prescribed form, suggestion boxes installed at strategic places and student council meetings. For the academic year 2019-20, feedback was collected manually by the teachers. The Feedback forms have different parameters which involves Availability of Classroom Infrastructure, Books Material available in Library, Availability of internet facility in Library,Availability of Health Care Facility, Conditions and Use of Laboratories, Availability of Scholarship Facility etc. After collecting the feedback, it is analysed and shown through graphs. The analysis of feedback is done on an institutional level and in case of any suggestions and grievances ,the head of the institution follows suitable measures. Student's feedback of B.Ed D.El.Ed.students of session 2018-20 2019-21 session is attached.Web link of Students feedback is: http://jyotibedcollege.com/wp-content/uploads/2021/02/4-A.pdf http://jyotibedcollege.com/wp-content/uploads/2021/02/4-B.pdf http://jyotibedcollege.com/wp-content/uploads/2021/02/4-C.pdf http://jyotibedcollege.com/wp-content/uploads/2021/02/4-D.pdf

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	70	Nill	14	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Jyoti B.Ed. College supports students through mentoring and academic support. Mentor teacher supports students via face to face meetings. Mentor teacher provides all types of guidance to the students .Mentor teacher also guides the students for the solution of their problems .Timely counselling is also provided by Mentor

teachers. Mentor teachers also provide counselling to the students related to different types of governmental schemes. Guidance and Counselling cell member teachers also mentor the girls and boys through different seminars or webinars. Mentors also guide students for competitive test to get the respectful jobs. The mentor is available as a guide role model as the student progresses through the B.Ed. College mentor provides additional Social, academic and cultural support. Institution has formed the Guidance and Counselling cell for mentoring student's time- to-time. Mentor teachers guides the students for their queries and provide solutions for the problems of the Pupil teachers that they face during teaching and learning process. Mentor teachers also mentors the students at the time of admission, they also mentor the students to choose the right subjects and guides for future. Students in the institution belongs to backward section thus they don't have proper knowledge different governmental beneficial schemes. Thus in that situation mentor teachers counsels them to get benefit from these governmental beneficial schemes. This Guidance and Counselling cells member teachers also mentor the girls and boys in the concern of personal Hygiene by conduction different seminars, Mentors, Mentors also guide students to appear in different Competitive Test to get the respectful jobs

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
120	18	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	Nill	Nill	2	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1.Unit tests,Class tests are conducted for continuous internal evaluation of students. 2.The institution regularly conducts group discussions,seminars and guest lectures. 3.Mentoring is done for the improvement of the student's performance. 4.Results Anaysis is done by the class teachers after every CIA Test. 5.Remedial classes are conducted for the slow learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Preparation of Academic calendar is done by time table incharge with Consultation of Principal.In the beginning of the academic session,the students

are appraised of academic calendar and same is uploaded on college website and displayed on notice boards. The Schedule of all type of activities are given in academic calendar. Academic calendar is timely uploaded in College website. Web link : http://jyotibedcollege.com/wp-content/uploads/2021/02/1.-Institutional-Calendar-for-B.Ed_.-D.El_.Ed_.-2019-20.pdf

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://jyotibedcollege.com

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://jyotibedcollege.com/iqac-2019-20/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	**Nil**	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

No Data Entered/Not Applicable !!!
View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1650000	1606302

4.1.2 – Details of augmentation in infrastructure facilities during the year	
Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	**Fully**	**3.0**	**2018**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**21**	**1**	**21**	**4**	**0**	**2**	**2**	**100**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**21**	**1**	**21**	**4**	**0**	**2**	**2**	**100**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Audio - Video for the session of B.Ed.(2018-20)	_http://jyotibedcollege.com/audiovideo-for-b-ed-2018-20/_
Audio - Video for the session of B.Ed.(2019-21)	_http://jyotibedcollege.com/audio-video-for-b-ed-2019-20/_
Audio - Video for the session of	

D.El.Ed.(2018-20,2019-21)	http://jyotibedcollege.com/audiovideo-for-d-el-ed/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
722000	730620	1710000	1658452

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Nill
http://jyotibedcollege.com/wp-content/uploads/2021/02/5.-Procedures-and-policies-for-maintaining-and-utilizing-physicalacademic-and-support-facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

View File

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

	redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 –Activity of Student Council representation of students on academic administrative bodies/committees of the institution(maximum 500 words) Our Institution has an active student association consisting of student members. The association has an open enrollment. Any student of B.Ed. 1st and 2nd semester may join the Council. The office –bearers of the association are elected through democratic process. Its office –bearers are the president,vice-president, chairman, vice-chairman, Secretary,joint Secretary, treasurer and student council-members. The association is monitored by senior faculty members who are responsible for its smooth working, meetings and all other events. The

purpose of the student Association is to promote qualities like Leadership, Fellowship and unity. It plays a dominant role in many activities related to fine arts, sports and other co-curricular activities. These activities include special lectures by experts, seminars ,workshops ,National level conference and inter-collegiate meet. The student Association strives to reach its goal by developing some projects or activities.Eminent speakers deliver speeches on current educational scenarios.Student members of the association observe many important days like National Festivals, birth/Death Anniversaries of important leaders, International Women's day, Teachers's day, Fresher's day,Aids Awareness day, Basant Panchami Celebrations, Farewell parties etc. The student Association helps to share ideas, interests and concerns of student with the Faculty and other college authorities. Thus,they work as a medium between Faculty and the students. Council members do a lot of administrative and academic work also. They also motivate other students to take part in various activities of the Institute.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Presently,there are 86 Alumni enrolled in 'Jyoti B.Ed College Alumni Association' from B.ed course. An Alumni Get Together (Meet) is held annually in which a large number of Alumni participate. The Principal, all faculty members and students of our current batch also participate in the gathering. It is a place where this great institution feels proud of the various positions achieved by its successful students in different reputed organizations. The Alumni meet starts with welcome speeches delivered by the Principal and Faculty members in keeping with the occasion. Some of the alumni shares its experiences which they faced after stepping out of the institution. They feel thrilled to be back in the campus again and interact with new students. A discussion is also held about the measures required to take 'Jyoti B..Ed college' to greater heights. Finally, a lunch is organised for Management, Faculty members, Alumni and new comers.

5.4.2 – No. of enrolled Alumni:

86

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Effective leadership by setting values and participative decision making process are keynote only to achieve the vision, mission and goals of the institution but also in building the organizational culture. The format and informal arrangements in the institution to co-ordinate the academic and non-academic planning and implementation effects the institutions efforts in achieving its vision. we here by providing the facilities in a The whole functioning system of the institution whether its academic or non-academic ,is governed by the principles of transparency. Participation of Management, Principal, faculty members (teaching and non-teaching both) and students make

it easy and sure to achieve the goals of institution. Yes ,the college has always promoted decentralization and participative management as a form of democratic governance. This is achieved by encouraging faculty, staff and students to contribute through participation at various levels: 1.Principal Level: The Governing Body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the principal in order to fulfil the vision and mission of the institute. Academic Monitoring Committee formulates common working procedures with the faculty members. 2.Faculty Level: Faculty members are given representation through various committees/cells like Admission Committee ,Examination Committee, ICT Cell, Co-Curricular and Cultural Activity Committee Guidance Counselling Cell etc. formed.They are encouraged by being incharges of various curricular, co-curricular and extra-curricular activities. 3.Student Level: Students are encouraged to participate in various activities. For this purpose, various committees/cells like Legal Literacy club, Red Ribbon club, Voter Awareness club ,Eco-friendly club etc. formed . Participative management : The institute promotes a culture of participative management by involving the staff and students in various activities.All decisions of the institution are governed by management of facts, and objectives. Strategic Level: The principal, academic coordinator and staff members are involved in defining the policies and procedures, framing guidelines regarding admission, placement,discipline,grievance , counseling,training development and library services etc. staff members are involved in academic activities.For this purpose,Examination committee formed. Functional Level: At Functional level,the faculty members participate in various functions. Faculty members share their knowledge related to research papers. For this purpose,Faculty Development Research Committee formed. Operational Level: The principal of the institution is responsible for academic, non-academic and administrative activities of the institution.All the staff members actively participate in implementing the policies,procedures and framework designed by the management in order to maintain and achieve standards.Office staff is involved in executing day to day support services for both students and faculties.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development 1)The Curriculum Revision Programme is governed by the head of the institution along with faculty Members time to time according to the needs of students. 2)Faculty members attended meetings to discuss various aspects of syllabus designed by University. 3)Faculty members suggested for applying changes in curriculum from next academic session.
Teaching and Learning	Teaching and Learning 1)Emphasized on the use of ICT and other technical methods for teaching and learning. 2)Guest lectures were delivered by different teachers. 3)Students are always indulged in practicing the

	different skills of teaching using Teaching Models and Aids available in the institution.
Examination and Evaluation	Examination and Evaluation 1) Evaluation is done on using different aspect of teaching-learning Process. 2) Pre-Internship Programme is taken at different levels. 3) Class Test and House Test are taken according to the norms of Panjab University,SCERT. 4) Internal and External Practicals Examinations are taken for various subjects. 5) Feedback is also given to the students to enhance their learning.
Research and Development	The Faculty members are encouraged to take part in various seminars and conferences related to their topics.
Library, ICT and Physical Infrastructure / Instrumentation	1) Special reference section is there in library provided to pupil teachers and teachers. 2) E-book facilities are also provided. 3) Library is equipped with well managed infrastructure. 4) Automation of Library Book has been done. 5) Facility of Resource Room and Reading Room are also provided for availing healthy reading area.
Human Resource Management	1) Various faculty development programmes are organized in the institution. 2) Time-to-time guest lectures are organized for both quality development of teachers and students. 3) All the Faculty members, Students and other stakeholders are encouraged in Instutional Planning and administration.
Industry Interaction / Collaboration	1) Pupil teachers are given facilities to practice in real situation by attending teaching practices in various local educational institutions. 2) In these educational institutionpupil teacher teach and also organise various activities which help them to make a good Organiser. 3) At the time of Final Discussion Lesson teachers and Principals from various institutions are invited to judge the Pupil teachers.
Admission of Students	1) Admission in B.Ed. Course is done strictly as per NCTE norms. The mode of admission was Common Entrance Test. 2) Admission in D.El.Ed. Courses is done strictly as per Panjab Govt./SCERT norms i.e. through centralised Counselling on academic merit basis.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-Governance is the only way for the application of information and communication technology.
Administration	Our College is established near Border Area,still the college tries its best to keep in touch with latest tools of administration with available tools in hands.With the help of smart phone teachers share the notes with students.It helps to provide the notice of any event to be happened on college whatsapp group for awareness and of smooth functioning of the same.The college is equipped with CCTV cameras at every place of need.
Finance and Accounts	For transparent function of Finance and Accounts Department of College, College uses 'INFOWAY MASTER ACCOUNT' SOFTWARE. Regular audit of college annual accounts books is also being done. Records of all the financial work is separately recorded by the administrative committee and kept in administrative office. Account books are also properly maintained.
Student Admission and Support	The college provides facility of 'INFOWAY MASTER ACCOUNT' software for the admission purpose.A helping counter is also there for students which provide several help and solve the queries of the students at the time of admissions.This help counter also helps the students at various times of Form filling, Examination form filling,Scholarship Form Filling ,Admission Form Filling etc.This service counter protects the students from outside service center whose they need to part for it.
Examination	The College has a separate Examination Cell under under which faculty members work together to conduct different exams at College level i.e Class test and House test,Make up test etc.The Cell is also equipped with ICT tools.A separate machine is also there for printing the question papers downloaded from University Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

workshop attended for which financial support provided	professional body for which membership fee is provided	

content: **No Data Entered/Not Applicable !!!**

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
**No Data Entered/Not Applicable !!!**						

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
**No Data Entered/Not Applicable !!!**				

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	18	8	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provision of duty leave, E.P.F., Transport facility, Maternity Leave	Short Term Loan without interest, E.P. F. Transport facility	Scholarships, Fee Concession for poor, Guidance and Counselling Facility, Book Bank Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has made the necessary provision in the books of accounts regarding funds for each academic year. The college has made financial policy which ensures effective use of finances for academic, administrative and development purposes. Every year, the budget is prepared in advance for requirements of the institution. The budget is reviewed by the management and approved after necessary changes, Financial audits are conducted by a certified auditor every financial year to verify the compliance with established financial processes. The books of Accounts, Balance sheet, Income Expenditure has been audited by DHURIA Rajat Association Chartered Accountants up to year ending(31.03.2020).As per Report of the C.A.(Fazilka, Punjab).All the information related to Accounts found Correct.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

View File

6.4.3 – Total corpus fund generated

9083856

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PU	Yes	IQAC
Administrative	Yes	PU	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Association meeting is conducted twice in a year 2. Performance of the students is discussed 3. Feedback is collected from the parents regarding the performance of the institution 4. Suggestion if any are acted upon positively

6.5.3 – Development programmes for support staff (at least three)

1.Periodical interactions by the management 2.The Support Staff is provided Insurance schemes and also the financial assistance in case of any emergency by the college. 3.The basic knowledge of tools required in office/library/laboratories and regular updating of computer/internet knowledge with the changing need of time is provided to the non-teaching staff members by the the computer teacher.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Initiative for development of infrastructure . 2. Implementation of Smart Class room. 3.Staff were encouraged to publish quality articles in reputed journals and take up minor research projects. 4.Frequent invited lectures and programmes were conducted to B.Ed students. 5.Addition of infrastructure for students welfare. 6. Addition of learning resource materials in library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on International Women day	08/03/2020	08/03/2020	60	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
-

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

> 1. Plants /trees and lawns are maintained everyday. 2. Cleanliness in the College Campus is maintained regularly. 3. The Entire campus is enabled with rain water harvesting system. 4.Gardening is taught as optional subject. 5.Plantation has been done in entire campus which consists of maximum plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://jyotibedcollege.com/wp-content/uploads/2021/02/6.-Two-Institutional-Best-practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
http://jyotibedcollege.com/wp-content/uploads/2021/02/7.-Performance-of-the-Institution-of-one-Area-Distinctive-to-its-vision-priority-and-thrust.pdf

8.Future Plans of Actions for Next Academic Year

1.To augment infrastructural facilities. 2.To promote the wide spread use of online teaching learning and evaluation platforms. 3.To further strenghthen the ICT. 4.To create an Incubation Centre for Social science projects. 5.Plan to strengthen the staff development facility and organize regular training programs. 6.To strengthen alumni participation. 7.Infrastructural expansion. 8.To arrange special programs for teaching/non-teaching staff. 9.To conduct National Seminar Workshop.