

Jyoti B.Ed college, Rampura, Fazilka

Minutes of meeting

Date:-(19/01/2021)


The virtual meeting regarding 'The starting of new B.Ed (2020-22) and orientation program ' was organised by YWC committee on dated (18-01-21) via zoom app. The member present in the meeting are Mr . Vipul Kumar, Mrs Pawan deep Kaur, miss Renu, Mr Rajwinder Singh, Mrs Shaina, Mrs Renuka, Mrs Swati, Mrs Kiran, Mr Pankaj, Mrs Jaspreet Kaur, Mr Dhrub, Mrs Sonia, Mr Gurpreet, Mrs Ritu, Mrs Isha . The meeting was chaired by the Principal , Dr. (Mrs) Anita Arora.

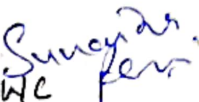
Agenda of the meeting was -


1. Starting of class of admitted students.
2. Admission process for vacant seats.
3. Inaugural session.
4. Orientation of new admitted students
5. General orientation about the college working, "Code of conduct" uniform, fee instalment etc.

Action taken

1. The staff secretary has welcome all the members of staff.
2. The principal has given following information about the admission process of on going session.
3. Admission incharges has informed all that due to COVID - 19 the session is the already late so we should start the classes at the earliest.
4. The Incharges of YWC has been given responsibility to organise inaugural session and invite to aluminus who has cleared PTET, CTET etc.
5. Incharges of 'Time - table ' has been given responsibility to prepare schedule for general orientations of new students for 'code of conduct ' and other rules.
6. It was decided to communicate students of new session properly about the rules and regulations of the college.
7. Mr. Pankaj set up goals to ensure discipline among the students. Meeting started 11.00am and was concluded by the speech of the principal.


Incharges YWC


Principal


Dr.(Mrs.)Anita Arora
Principal
Principal
Jyoti B.Ed. College
Rampura, Fazilka