

Jyoti B.Ed College, Rampura, Fazilka

(Affiliated to P.U.Chd. and SCERT Mohali Recognised by NCTE, New Delhi)

Teachers Performance Appraisal Report

(TO BE FILLED IN BY THE TEACHER CONCERNED)

Part A: General Information and Academic Background

1	Name	:	
2	Address(Permanent)	:	
3	Email Address	:	
4	Date of Birth	:	
5	Sex	:	
6	Mobile No	:	
7	Telephone No	:	
8	Nationality Status	:	
9	Marital Status	:	
10	Department	:	
11	College	:	
12	Faculty Appointment	:	
13	Date of appointment on present post	:	
14	Confirmed/on probation	:	

15) Academic Qualifications (Matric onwards)

Examination	Name of the Board/University	Year of Passing	Subject	Total	Marks obtained	Percentage of Marks	Division/Grade
High School/Matric							
Intermediate							
B.A/B.SC/B.Com							
M.A/M.Sc/M.Com/Other PG							
Other examination, if							

16) Teaching Experience :

- 1) UG classes:
- 2) Diploma/Certificate classes:

Part :- B

ACADEMIC PERFORMANCE INDICATORS

Category : I

TEACHING ,LEARNING AND EVALUATION RELATED ACTIVITIES

1)	Classroom teaching	No.of theory period/class taken	No.of practical classes
	a) Undergraduate classes		
	b) Diploma/Certificate classes		

2) Contributions in Teaching :-

a) Teaching Methods

b) Remedial Teaching

c) Paper Setting

d) Internal Evaluation

e) Evaluation Methods

f) Students Feedback

g) Involment in University Examinations

h) Punctuality and Regularity in Attending duties

i) Any other Information

Category : II CO-CURRICULAR , EXTENSTION , PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please Mention your Contribution to any of the following :

a) Extension, Co-curricular & Field based activities

b) Participation in Corporate Life (Please give a short account of your contribution)

i) College/University /Institution

ii) Students welfare and discipline

PART-II

(DETAILED ASSESSMENT OR REMARKS BY THE HEAD OF THE INSTITUTION)

Name (Teacher) Designation

Date of Appointment Remarks on

1) Do you agree with the self-appraisal details submitted by the teacher, if not comment on the specific item on which you have disagreement

2) Teaching assignments

- (i) Subject knowledge
- (ii) Efforts made to improve it
- (iii) Teaching ability/talent
- (iv) Punctuality and regularity in teaching duties
- (v) Punctuality and regularity in taking the Assigned classes
- (vi) Discipline and control of classes
- (vii) Quality of Teaching
- (viii) Relation with students
- (ix) Relation with colleagues/subordinates
- (x) Any special contribution in the teaching and the area of education

3) Remarks on performance, achievement and contribution by teachers

4) Opinion on performance in research

- (i) Paper(s) published/Quality
- (ii) Books/Chapters
- (iii) Resource Material
- iv) Important contribution in this field

5) Opinion on achievement in other academic activities

6.) Opinion on his involvement in other important assignment in University Examinations/University Admistration etc.

7) Knowledge and practice of college rules/norms/protocol

8) Decision making ability

9) Planning ability

10) Involvement and Dedication

11) Participation in Extra/Co-curricular activities

REMARKS:

On performance on the Faculty member

- (Circle one)
- Outstanding
- Good
- Satisfactory
- Unsatisfactory

On Conduct of the Faculty members

- (Circle one)
- Outstanding
- Good
- Satisfactory
- Unsatisfactory

12. Any other remarks

Date:

Name.....

Signature.....

(Seal or Signature of Principal)

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A NAAC Accredited College

Teachers Self Evaluation of Performance

Name of Teacher: **Designation:**

Contact No: **Email ID:**

• [Tick(√) in the relevant cell]

Sr.No.	Parameters	A Very Good	B Good	C Average	D Poor	E Very Poor
1.	Syllabus is suitable to the course					
2.	Aims & objectives of the syllabus are well defined					
3.	The course /syllabus has good balance between theory and application					
4.	The course/syllabus of the subject increased my knowledge and perspective in the subject area.					
5.	Tests and examinations are conducted well in time with proper coverage of all units in the syllabus					
6.	The college provides adequate opportunities and support faculty members for upgrading their skills & qualifications					
7.	I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations,group discussions and learner's participants.					
8.	Infrastructural facilities are available in the college					
9.	The environment in the College is conducive to teaching and research					
10..	The books & reference material related to Syllabus is available in Library					
11.	Provisions of professional development are non-discriminatory and fair					
12.	Overall feedback					

Teacher's Signature